

**FUND69 Meeting Minutes
November 8, 2006**

In attendance: Annie Uchtman, Laura Williams, Terri Lefler, Angelica Studer, David Donegan, Gil Poppenhagen, Debbie Rizki, Dana Meltzer (for Alina Dellota), Dr. Rebecca Nelson, Mylinda LaPaglia, Renee Miller, and Hope Minsky

The meeting was called to order at 7:33 pm.

Minutes

The minutes from the general meeting on 10/11/06 were previously distributed via e-mail. A motion was made and seconded to approve the minutes from this meeting without any corrections. It was carried unanimously.

Correspondence

None

Committee Reports

1. Grant Committee

The Grant Committee has been formed (Laura, Terri, Mylinda, and Hope) and will be establishing the basic criteria for review of grant applications. It is expected that this committee will make the "initial cut" of applications, and that a review & vote by all Board members will follow before it is decided which grants will be awarded.

At present, the committee needs to schedule two separate meetings. One will be to establish the rubric which will be followed in the evaluation process. The second will be to review all of the applications as a committee following independent review of the applications by each committee member.

It has been decided that the grants will be blinded to keep the evaluation and discussions as objective as possible. Annie will obtain all of the applications and distribute copies to the committee members shortly after the 12/1 deadline.

2. Corporate Sponsors

This committee will be headed by David along with Gil and Angelica. An introductory letter will be composed and then sent to those foundations known to award money to schools. The first meeting date of this committee is still to be determined. Dr. Nelson offered to pass along lists of charitable organizations as she receives them.

Old Business

1. Barnes & Noble Book Fair, 12/9

The school schedules have been set:

- 10-10:30 am - Local author, Carol Hunt Sendarak, will be present to read & sign books
- 10 am-12 pm – Madison slot
- 12-2 pm – Edison
- 2-4 pm – Lincoln

Some teachers have already been asked to sign up, but each teacher representative will complete their sign-up schedules before the event. We will again request teacher wish lists to perhaps make holiday shopping easier.

Myllinda suggested that everyone purchase Manna gift cards which will benefit the PTA and, in turn, be used at Barnes & Noble. She will be asking each principal to include this information in their school newsletters.

Voucher distribution in the Friday folders has been targeted for two dates, 12/1 and 12/8. We will also ask the principals to include a "Save the Date" notice in their newsletters as well as encourage each of the individual teachers to include in their own classroom newsletters.

Gil will be coordinating the gift wrap coverage. Annie will double-check the store hours, but it is possible that the store will be open from 9am – 11 pm. Debbie already has a list of teacher volunteers from Madison who will be there between 11 am-1 pm. She had asked for volunteers in ½ hour time blocks. We will need coverage from 1 pm on. Edison will try to cover the 1-4 pm time slot. The Builders Club may be reforming at Lincoln and so may be ready for a project, or the Student Government may be able to provide volunteers. Gil can check with Haidee Fernandez and/or Jim Morrison. Alternatively, Terri can send out an e-mail to ask for any parent volunteers.

New Business

1. Walk-a-thon Survey Results

Overall, of those who participated this year, all respondents said they would participate again (except for one teacher who is retiring at the end of this year). Most of the comments were positive and/or included helpful suggestions. The teaching staff was asked for their opinions as to when the grant deadline and awards should be. The consensus seems to be for a deadline in December and awards in January. Of note, the majority opinion was to move the walk-a-thon to the spring as it would be less likely to have people miss the deadline and it would give the teachers more time to get their classrooms motivated, which might increase the number of participants.

2. Walk-a-thon Thank You Follow-up

Hope has written her thank you notes to the businesses that supported our raffle. However, she feels that it is still very important that a more public acknowledgement be made, one that she would also be able to share with these vendors. Although we will be including these names on our website, we will also be including them in an upcoming FUND69 newsletter, slated to be distributed in conjunction with the Barnes & Noble vouchers.

3. Walk-a-thon Pictures

Myllinda has had all of the pictures that she had taken put onto a CD which she will forward to Maggie to have included on the FUND69 website. This CD will also be able to be used as a promotional tool in the schools to advertise the foundation and its efforts.

Open Forum

It has come to our attention that Mike Petkus, the Lincoln teacher who coordinates the annual 8th grade spring trip to Washington, DC, may be interested in applying for a grant to assist sending one or more students on this trip. He has already approached Myllinda about whether or not the PTA could provide some funding, and she has learned that the PTA really cannot do this without sponsoring a "contest" which would be open to all families in the district, regardless of financial

need. It is likely that the cost of such a grant, were we to receive one, would be expensive, and we are also not sure that this might fall under our mission statement.

Next meeting dates:

- FUND69 General Meeting – Wednesday, 12/13, 7:30 pm

The meeting was adjourned at 8:10 pm.